

Dear Parents,

**Have you ever wondered how you can help at your child's school or make a difference in the lives of the young children within your community?**

Every year we have positions available on our School Community Council and we would love for you to join! Elections will be held **TBD**. Parents act as the primary advocates for our children here at Canyon Elementary. Parent engagement is a key element to student achievement and student progress. Parents have at least a two-member majority of a school community council, and are often the driving force that helps strengthen our school. It is important that parents on the council understand the responsibilities of the council, and are able to collaborate well with the other members of the council to effect meaningful school improvement for all children. Below you will find a checklist to help you understand the responsibilities a parent has while serving on the council.

**A Checklist for Parent Members of a School Community Council**

- Understand the roles and responsibilities of school community councils and the importance of participation as an elected parent member. Recognize that the primary responsibility of the school community council is to improve student academic performance.
- Participate in training about council responsibilities, collaboration, student and school assessments, how to participate in preparing and editing school action plans, school trust lands that provide revenue to schools to implement the School LAND Trust Plan, and the law that directs the money to be spent on the greatest academic need.
- Attend school community council meetings and actively participate.
- Serve as an officer on the council, or nominate good candidates to fill those roles.
- Represent the needs of all students at the school and promote goals and activities of school parent groups and families in the school community.
- Encourage parent input into school community council issues and decisions and encourage parent involvement in task forces and sub/committees, including requests made of councils by the local school district.
- Collaborate with the council and sub-committees and/or task forces, utilizing the skills and expertise each individual can offer, to bring about the best result for the students.
- Be well informed and seek answers to questions and concerns before a vote is called for.
- Celebrate successes towards achieving council goals with the parents. Be forthcoming about issues of concern and plans to make improvements. Actively promote school priorities in the community.
- Provide support and encourage ongoing training for newly elected parent members.

Another important role parents play while on the council is deciding how the school's Trustland funds will be used, which programs we should invest in, and what technology will benefit our students the most.

As stated above we are always looking for parents to join our School Community Council. If you are interested please notify Mr. Harlan, principal, or Miss Nuttall, SCC Facilitator through email or calling the front office at 1-801-798-4610.

Thanks,

Canyon Elementary School Community Council

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